

**Board of Trustees  
Douglas County School District**

**PROGRAM**

**INSTRUCTIONAL DOCUMENTS**

Instructional documents such as scope and sequence and/or curriculum guides shall be provided in the basic skill areas in order to direct and assist the professional staff toward the attainment of academic goals established by the Board.

Teachers must teach and assess the standards and objectives set forth in these documents and shall consult with the school principal where the objectives cannot be met.

The Director of Curriculum and Instruction shall be responsible for the preparation of the instructional documents and shall develop a plan for such preparation, which includes the participation of appropriate staff members and resource personnel.

Whenever new curriculum documents are developed or revised, copies of these additions or changes must be made available to the Board for the information of Trustees.

Copies of the instructional documents shall be kept on file in the office of the Assistant Superintendent for Educational Services.

[See Administrative Regulation related to this Policy](#)

Date Adopted: 8/12/80  
Date Revised: 4/8/14