

## Reporting Testing Irregularities

In accordance with AB 214 as adopted by the 2001 legislature, pupils, school officials and others are encouraged to report any suspected irregularities in testing administration or security.

Students and parents are also required to report any suspected irregularities to school officials under AB 214. If your son or daughter relates any testing irregularities to you, you are strongly encouraged to inform your school principal.

AB 214 specifically prohibits any school official from directly or indirectly using his/her official authority to influence another school official, student, parent, or other persons in an effort to interfere with or to prevent the disclosure of information concerning a testing irregularity.

A person who willfully discloses untruthful information concerning testing irregularities shall be guilty of a misdemeanor and subject to disciplinary action.

A teacher or administrator may be demoted, suspended, or not re-employed or his/her license may be suspended for failure to observe and carry out state or school district plans for ensuring the secure administration of required examinations.

In the event of any alleged or suspected breach of test and/or examination security or unauthorized disclosure of test and/or examination content (for both state and district mandated assessments), this sequence must be followed.

The situation must be immediately reported to the school test coordinator AND school principal.

The test coordinator or principal must report the breach to the Interim Senior Director, Public Policy, Accountability & Assessment, within 24 hours.

Further administrative steps will be followed as directed by law.

Testing irregularities may be perpetrated by school officials, students or any other parties involved in the testing process. Douglas County School District appreciates your assistance in keeping these important assessment instruments valid.