

REPORT OF CASELOADS FOR OCCUPATIONAL THERAPISTS

(Must be submitted to the Nevada Department of Education and posted to the district's website by October 1 in each odd-numbered year)

1. Describe the factors used in determining caseloads (check all that apply):

- Geographic considerations such as distance OTs must travel to get to sites
- Number of students who need services at a given site
- Number of students who need services in the district
- Level of intensity of students' needs
- Number of OTs employed by the district
- Number of existing vacancies
- Other – Describe:

2. Describe the range of number of pupils with disabilities at different school sites who require services:

Minimum number of students who receive OT at any given site: 1

Maximum number of students who receive OT at any given site: 17

3. Describe the range of levels of intensity of the services required:

Number of pupils who receive direct services approximately 1-2 times per week: 58

Number of pupils who receive direct services approximately 1-2 times per month: _____

Number of pupils who receive consultation services approximately 1 time per week: 42 (22 receive a combination of direct and consultation services)

Number of pupils who receive consultation services approximately 1 time per month: _____

4. Describe the availability of appropriately certified assistants to assist with provision of services: None

5. Describe the geographic factors that affect the ability of therapists to travel to provide the services (check all that apply and provide a brief description):

Travel time / distance. Describe: Distances between school sites create a loss of student contract time for the therapist

Weather conditions. Describe: An adjustment in scheduling may be necessary due to inclement weather in the Lake Tahoe Basin.

Other – Describe: _____

6. Describe the degree to which the district expects occupational therapists to participate in meetings pertaining to the pupils:

The district expects 100% participation in meetings if the meeting discusses Physical Therapy services or any other consideration that may affect Physical Therapy services.

7. Provide the number of occupational therapist vacancies experienced by the district in this reporting period: 1

8. Describe the efforts made by the district for the recruitment and retention of occupational therapists:

1. Post job vacancies on the District website

2. Outreach to surrounding communities

3. Referral process

4. Advertisements in trade journals

*District / State-Sponsored Charter School: Douglas County School District
2-Year Report for Period of October 1, 2007 through September 30, 2009*

9. List the number and caseload of each OT employed in this reporting period:

Full Time Occupational Therapists (OTs)			Part-Time Occupational Therapists (OTs)			
Full-Time OTs (FT OT)	Maximum Caseload	Employee (E) or Contracted (C)	Part-Time OTs (PT OT)	% FTE Worked	Maximum Caseload	Employee (E) or Contracted (C)
			PT OT #1	.60	25	C
			PT OT #2	.40	17	C
			PT OT #3	.25	11	C
			PT OT #4	.20	9	C
			PT OT #5	.20	18	C