

DCSD Elementary Writing Rubrics – Instructions

1. Teachers are to assess 1 genre of writing per trimester. Refer to the ELA curriculum guide for further guidance.
2. Teacher provides prompt to students.
3. Teacher should provide students multiple opportunities to meet standard.
4. In grades 4, 5, and 6, every effort should be made for students to word process their final drafts. The font should be Arial or Times New Roman, 12 point, and the paper should be double spaced.
5. In grades 1st-6th, teacher will record on each rubric where each element scores, add up the points, determine the percentage, and then determine a proficiency level. The proficiency level should be recorded on the rubric and student writing is to be attached. Kindergarten teachers should refer to instructions on rubric.
6. Teacher will record proficiency level for each genre on the CPR to report to parents
7. All writing that is scored for proficiency should be collected, organized by genre, and submitted to Education Services at the end of the school year.